



HEADQUARTERS
RAPID DEPLOYABLE CORPS
GREECE

NATO UNCLASSIFIED

PEDION AREOS CAMP, BST 903
THESSALONIKI, GREECE
<http://nwww.flr-stat.gr.nato.int/WISE>

Contract Award Committee (CAC) Report

Date of Meeting: 13 09:00 Jan 14

Subject/Purpose Review Of Data/Financial Proposals Received Concerning the
: Stationary & Office Supplies Contract (G8-13-05) & the Contract
Award Decision.

1. Introduction

a The Contract Award Committee (CAC) held a meeting on 13 09:00 Jan 14 in RSE meeting room (building "C") in order to review the bids (financial offers) received from companies concerning the Stationary & Office Supplies Contract (G8-13-05) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- 1/ ETIROL
- 2/ SMART COLOR
- 3/ TSITIRIDIS
- 4/ MPODITSIS A.
- 5/ MALLIARIS
- 6/ S. MAKRI SONS
- 7/ PSOMIADOU E.
- 8/ BARBOUNAKIS
- 9/ XERAS
- 10/ GRAFI
- 11/ SALKO
- 12/ DOMI
- 13/ SMART OFFICE
- 14/ SUBLIME
- 15/ IANOS
- 16/ KYBOS
- 17/ OFFICEMALL SOLUTIONS
- 18/ HARTORAMA
- 19/ XARTOFOLIA

c. Also an official announcement was uploaded to the site of NRDC-GR.

d. Out of all the above stated companies bid proposals were received only from the following ones:

- 1/ PSOMIADOU ELENI
- 2/ DOMI
- 3/ ONE POINT
- 4/ SMART OFFICE

2. Detailed Evaluation

The bidding financial offers received are summarized in ANNEX 'A'. The ACO Form 14 is also attached.

a. Evaluation Strategy

The evaluation was focused on the information provided by the bidders, under the scope of cost/price, keeping in mind the most financially profitable solution for NRDC-GR. Bids were evaluated under the factor of lower price, implementing on evaluation formula.

b. Price Analysis

The bidding data/proposals received are summarized in ANNEX "A". CAC analyzed the above data and firm "ONE POINT" had the most financially advantageous offer.

c. Technical Specifications.

All firms were mach the minimum specifications given as IFB G8-13-05 Special Provisions and Technical Specifications.

d. Compliance and Eligibility.

All firms were in compliance with subject clauses of IFB G8-13-05 Bidding Instructions except from "PSOMIADOU ELENI", which did not provide prices for seven items and could not be evaluated.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by 'ONE POINT', which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-13-05 to the firm 'ONE POINT'.

The undersigned approved the Recommendation Award.