

HQ NRDC-GR



FOOD PREPARATION AND PACKAGE CONTRACT

PART III

SPECIAL PROVISIONS AND TECHNICAL SPECIFICATIONS

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PART III

SPECIAL PROVISIONS AND TECHNICAL SPECIFICATIONS

1. PURPOSE OF THE CONTRACT

The aim of this formal bidding with sealed offers is to choose a supplier for **food preparation (fresh cooked meals) and special heat sealed certified package, the cover included (plastic knife, fork, spoon and a napkin)** in order to serve the needs of Multinational HQ NRDC-GR. It is mentioned that all the **feedstock** will be provided by the HQ NRDC-GR (SPT Bn) to the under bidder on time and that **the cost of packages and cover are laid to the under bidder**. The supplier will provide his services in area of Thessaloniki, "P. AREOS" Camp, and in area of Assiros, "PROKOPIDI" Camp, where HQ NRDC-GR will be deployed during the exercise "**Gordian Knot 2013**" (04 Nov 2013 – 15 Nov 2013), after contact via fax or telephone as it is determined in the technical terms.

2. HQ NDC-GR AUTHORIZED COORDINATION AND INSPECTION AGENTS

For its direct official co-ordination and inspection requirements, HQ NRDC-GR designates the Contracting Officer, the HQ Support designated officer [OF-2 (HE A) CHATZISSAVVIDIS Dimitrios] and the responsible officer for the food supplies of Support Battalion [OF-1 (HE A) KIRANIS Ioannis and/or OR-9 (HE A) MILITSIS Ioannis], as the staff element that has the authority to co-ordinate, survey and track the way the contractor is performing the service regarding the food preparation and package of the portion of meals (lunch and dinner) needed during the execution of the "**Gordian Knot 2013**" exercise.

3. SUPPLY POLICY

3.1 ISSUE OF REQUEST

The official needs in portion of meals of HQ NRDC-GR will be assembled by HQ Support designated officer [OF-2 (HE A) CHATZISSAVVIDIS Dimitrios], in coordination with the responsible officer for the food supplies of Support Battalion [OF-1 (HE A) KIRANIS Ioannis and/or OR-9 (HE A) MILITSIS Ioannis] and will be dispatched to the contractor. The official NRDC-

GR Mess program for the aforementioned days is depicted in Enclosure 1. Changes to the mess program are permitted under the condition that they will be submitted to the contractor 3 days earlier.

3.2 SUPPLY REQUEST

The service request will be through one of these means:

- Fax
- Telephone

The Contracting Officer, the HQ Support designated officer [OF-2 (HE A) CHATZISSAVVIDIS Dimitrios] and the responsible officer for food supplies of Support Battalion [OF-1 (HE A) KIRANIS Ioannis and/or OR-9 (HE A) MILITSIS Ioannis], will be the sole point of contacts (unless it will be diverted otherwise by HQ NRDC-GR) between the contractor and the HQ NRDC-GR concerning official requests for supplies.

The exact portions of the next day meal, will be determined by the supply officer [OF-1 (HE A) KIRANIS Ioannis and/or OR-9 (HE A) MILITSIS Ioannis] no later than (NLT) 17:00 two days before the meal program and forward directly to the contractor. For example for the meal of D Day the exact portions will be determined at 17:00 D-2 Day.

3.3 DELIVERY OF SUPPLIES FROM HQ NRDC-GR TO CONTRACTOR

All the supplies needed for the preparation of each day portions of meal will be forward to the Contractor seat with Support Battalion means and NLT 19:00 two days before, in order the last to be ready to make all the necessary preparations.

3.4 DELIVERY OF SUPPLIES FROM CONTRACTOR TO HQ NRDC-GR

The contractor should have ready at "PROKOPIDI" and "P. AREOS" Camps the portions of lunch and dinner requested **NLT 12:30** and **18:00** respectively.

The prepared food should be transported with **special vehicles and in Thermobox** in order to be

preserved and also in packages. The cost of packages lays to the Contractor. The food package shall include **heat sealed trays with different containers for each allocation of every meal** (separate container for the food, the salad, the fruit and/or the sweet). Such separation is essential because of the different temperature of the parts of the meal. Furthermore the food containers must be made of first class materials, approved by EU's hygiene and food safety regulations, in order to preserve the food in the best way possible.

4. SANITARY INSPECTION

All the feedstock provided to the contractor will follow the sanitary rules, governing Greek Army Forces and the contractor should accommodate any sanitary inspection by quality control team of HQ NRDC-GR.

5. SUPPLIES TO BE RENDERED

The portions of meal requested two days before and according to the mess program in Enclosure 1. The provided services are for the days **04 Nov 2013 to 15 Nov 2013 (included)**. The total number of portions is 11.000 **increased 20% or decreased 40%** of ours estimations in Enclosure 2.

6. NEGOTIATION WITH SUPPLIERS

The contractor binds itself to enter into contact with different suppliers in order to attain fringe benefits to this HQ. This service will be performed at no cost to HQ NRDC-GR.

7. FINANCIAL AGREEMENTS

7.1 PRICE ADJUSTMENT

The prices offered by the contractor are specializing according to the offer provided by the bidder. In any case, the final price that the HQ NRDC-GR will pay, will be lower from the lowest price that is offered by anyone supplier that serves the particular asked aim.

The awarded price is € per portion.

The payment in every case will become in EUROS (€), after the receipt of the services and in any case no later than 30 days from the delivery of the above supplies, under the prerequisite that all the official data (invoices, etc) will be presented on time.

All the prices of offers should be **NON-VAT INCLUDED**. VAT exemption forms will be delivered to the supplier by the HQ NRDC-GR at his payment with responsibility of Purchasing and Contracting (P&C) Officer.

The cost of transport and other relevant costs overload the supplier.

7.2 SURETY BOND

The Contractor should deposit the amount of **four thousand euros (4.000,00 €)** at an acknowledge Bank, as a surety bond for the services that the Contractor should provide to HQ NRDC-GR. The return of the surety bond will be in no later than ten (10) days after the expiration of the contract.

7.3 TERMINATION FOR DEFAULT

If the Contractor fails to make delivery of supplies or to perform the services within the time specified or any extension thereof, and does not rectify such failure within a period of 10 days (or such longer period as the Contracting Officer may authorize in writing) after receipt of notice from the Contracting Officer specifying such failure, the Contracting Officer may terminate the whole or any part of the contract and/or decide to apply the penalty clause when such clause has been inserted in the contract. In case of weakness of implementation of services from the award supplier the HQ NRDC-GR declares him deposed and imposes in total or disjunctive the following sanctions:

- Waiver from the award of the contract and from every right that arises from that.
- Collapse of guarantee of good implementation of the contract in favour the HQ NRDC-GR.
- Entrusting of competition or in the next bidder of competition, or with repetition of competition or

even without competition, depending on the needs of the HQ NRDC-GR and with charge of the expenses to him, by any chance moreover difference of price, which is collected by those money that owes the HQ NRDC-GR.

The aforementioned measures are not applicable in cases of force majeure, which results in non-conformation with the provisions of this contract. The evidence for force majeure endorse the contractor. As force majeure suggestively mentioned the follow cases:

- General or partly strike which result in temporarily stop of the stoppage of the contractors business;
- Flood;
- Earthquake;
- War;
- Cut off of the electrical supply or malfunction of the machines that certified relevantly;
- Commercial transportation blockage (International Net);
- Commercial import blockage (Embargo).

7.4 TERMINATION FOR CONVENIENCE

The performance of this contract may be terminated whenever the Contracting Officer shall determine that such action is required. Contractor will be notified in writing (registered letter) at least ten (10) days prior to date of termination, at which time contract will be automatically cancelled. Contractor will immediately submit any outstanding invoices for supplies or services delivered and accepted prior to termination date for payment. Also the surety bond will be returned to the Contractor in no later than ten (10) days after the expiration of the contract.

The Contractor is responsible to prepare an official letter to HQ NRDC-GR/G8 Branch/P&C Section clearly stated that he has no other financial demand from HQ NRDC-GR.

8. DATE COMING INTO FORCE

This contract shall come into force on the day of final approval and signature of both parties. The duration of the contract is for the days **04 Nov 2013 to 15 Nov 2013 (included)** in accordance with the mess program (Enclosure 1), which is the final day of delivery of services and the day of termination of the contract.

In the witness of the above, the Parties have hereto set their signatures in duplicate (1 original copy for the contractor and 1 for the HQ NRDC-GR).

FOR THE HQ NRDC-GR

FOR THE CONTRACTOR

DATE:

Enclosure 1

Mess Program during Exercise "GORDIAN KNOT 2013" from 04 Nov 2013 to 15 Nov 2013

Date	Lunch	Dinner
Monday 4 Nov 13	CHICKEN WITH SPAGHETTI, SALAD, FETA CHEESE, TZATZIKI, FRUIT	SPAGHETTI WITH MINCED MEAT, GRATED CHEESE, SALAD, FRUIT
Tuesday 5 Nov 13	MOUSSAKA, SALAD, FETA, FRUIT	YOGURT, SAUSAGES BOILED WITH RICE, SALAD, FRUIT
Wednesday 6 Nov 13	LEGUMES, OLIVES, SEASON SALAD, FRUIT, POTATO PIE	HAMBURGER STUFFED WITH VEGETABLES, FRIED POTATOES. SALAD, FETA, FRUIT
Thursday 7 Nov 13	STEWED MEATBALLS WITH PUREE, FETA CHEESE, SALAD, FRUIT	HOT DOG, FRIED POTATOES, SALAD, FRUIT,
Friday 8 Nov 13	FRESH FISH WITH POTATOE SALAD, GREENS, FRUIT, FRUIT	LEGUMES, OLIVES, FISH ROE SALAD SPINACH PIE, FRUIT,
Saturday 9 Nov 13	CHICKEN WITH OVEN POTATOES, SALAD, FETA CHEESE, FRUIT	SPAGHETTI OGRADEN, GRATED CHEESE, FRUIT
Sunday 10 Nov 13	PORK PANFUL WITH RICE, CHEESE SALAD, SALAD, FETA CHEESE, FRUIT	PIZZA, FRIED POTATOES, SALAD, FRUIT
	VEAL WITH RICE, CHEESE SALAD, SALAD, FETA CHEESE, FRUIT	
Monday 11 Nov 13	PASTICCIO, SALAD, FETA CHEESE, FRUIT	SKEWERD PORK WITH PIE, FRIED POTATOES, SALAD, TZATZIKI, FRUIT
		VEAL MEATBALLS, FRIED POTATOES, SALAD, TZATZIKI, FRUIT
Tuesday 12 Nov 13	CHICKEN SOUP, SALAD, FETA CHEESE, FRUIT	SPAGHETTI CARBONARA, FETA CHEESE, SALAD, FRUIT
Wednesday 13 Nov 13	LEGUMES, OLIVES, SEASON SALAD, FRUIT, CHEESE PIE	HAMBURGER STUFFED WITH VEGETABLES, FRIED POTATOES. SALAD, FETA, FRUIT
Thursday 14 Nov 13	LASAGNTE WITH SPINACH, SALAD, FRUIT	OCTAPUS WITH PASTA, SALAD, FRUIT
Friday 15 Nov 13	ROAST VEAL WITH PASTA AND TOMATOES, SALAD, FETA CHEESE, FRUIT, SOFT DRINK	

Portions per date

TOTAL PORTIONS per DAY				
DATE	ESTIMATES	-40%	+20%	NOTES
04 Nov 13	1.000	600	1.200	Portions can be divided unequally to lunch and dinner. Contractor will be informed two days in advance.
05 Nov 13	1.000	600	1.200	
06 Nov 13	1.000	600	1.200	
07 Nov 13	1.000	600	1.200	
08 Nov 13	1.000	600	1.200	
09 Nov 13	1.000	600	1.200	
10 Nov 13	1.000	600	1.200	
11 Nov 13	1.000	600	1.200	
12 Nov 13	1.000	600	1.200	
13 Nov 13	1.000	600	1.200	
14 Nov 13	1.000	600	1.200	
15 Nov 13	650	390	780	
SUMMARY	11.000	6.600	13.200	

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