



Contract Award Committee (CAC) Report

Date of Meeting: 14 12:00 Oct 13

Subject/Purpose: Review Of Data/Proposals Received, Concerning the Food Preparation and Packaging Contract (G8-13-02) & the Contract Award Decision.

1. Introduction

a The Contract Award Committee (CAC) held a meeting on 14 12:00 Oct 13 in RSC meeting room, (Bld "C") in order to review the bids (financial offers) received from catering companies concerning the relative Contract (G8-13-02) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- 1/ Special Edesmata SA
- 2/ Diamantis Catering
- 3/ Choutos Catering SA
- 4/ Agapitos Catering
- 5/ Cosmogeuseis Catering
- 6/ Tottis Catering
- 7/ Miltos Catering
- 8/ Artos & Gliko
- 9/ Panorama Catering
- 10/ Hellenic Food Services.
- 11/ Terkenlis Catering
- 12/ Plaisir Catering
- 13/ Kobatsiaris Bros

c. Also an official announcement was uploaded to the site of NRDC-GR.

d. Out of all the above stated companies, bid proposals were received only from the following ones:

- 1/ Kobatsiaris Bros
- 2/ Alsos Catering

- 3/ Diamantis Catering
- 4/ Choutos Catering SA
- 5/ Simeon Taranidis

2. Detailed Evaluation

The bidding financial offers received are depicted at the attached ACO Form 14.

2.1 Evaluation Strategy

The evaluation was focused on the information provided by the bidders, under the scope of cost/price, keeping in mind the most financially profitable solution for NRDC-GR.

2.2 Price Analysis

The bidding data/proposals received are summarized in the attached ACO Form 14. CAC analyzed the above data in accordance with the estimated number of meals that will be needed for the completion of needed services. Firm “Diamantis Catering” had the lowest price/proposal.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by “Diamantis Catering”, which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-13-02 to the firm “Diamantis Catering”.

The undersigned approved the Recommendation Award.

Contract Awards Committee	Name	Date	Signature
Chairman	OF-5 RATSIKAS Georgios	14 Oct 13	
Member	OF-3 ANDRIOTIS Grigorios	14 Oct 13	
Technical Member	OF-2 MATZIRIDIS Ilias	14 Oct 13	
Secretary	OF-2 PETKOU Aikaterini	14 Oct 13	