



5080/GRLSFXB/24/16
G8 Branch/CAC Chairman
LT COL (HE A) Aikaterini GIANNAKOPOULOU/ 2681

Contract Award Committee (CAC) Report

SUBJECT: Review Of Data/Proposals Received, Concerning the “Rental of CIS Equipment” Contract (G8-16-03) & the Contract Award Decision.

DATE: 21 08:30 Apr 16

REFERENCES: A. NATO Financial Regulation
B. Bi-SC Directive 60-70 Procurement Directive
C. IFB G8-16-03
D. 5080/GRLSFXA/23/16 “Memorandum Calling CAC”

1. Introduction

a. The Contract Award Committee (CAC) held a meeting on 21 08:30 Apr 16 in P&C Office, (Bld “C”) in order to review the bids (financial offers) received from companies concerning the relative Contract (G8-16-03) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation for Bidding was sent (via e-mail) to the following companies:

- (1) BYTE COMPUTERS S.A.
- (2) ALFANET A.E.
- (3) DIGITAL MOUNTAINS
- (4) INFO QUEST TECHNOLOGIES
- (5) PROMOTION COMPUTERS A.E.
- (6) BESTDEALS
- (7) UNIPLUS IT SOLUTIONS & SERVICES

c. Also an official announcement was uploaded to the site of NRDC-GR HQ.

d. Out of all the above stated companies, bid proposals were received only from BYTE COMPUTERS S.A., until 15 12:00 Apr 2016, which was the bidding closing date.

e. Due to limited bid submission and low demonstration of interest, an extension of the bidding closing date was given, up to 20 12:00 Apr 16. Although all the aforementioned companies were informed for the extension through an official e-mail and the new bid closing date uploaded to the site of NRDC-GR, no new bids were received.

2. Detailed Evaluation

The bidding financial offer received is depicted at the ANNEX A, "CAC Report ACO Form 14".

a. Evaluation Strategy

The evaluation was focused on the information provided by the bidder, under the factor of lower price and the precondition that the technical specifications of the proposed equipment meet the minimum technical specifications and requirements described in detail in Part III (SPECIAL PROVISIONS AND TECHNICAL SPECIFICATION) of the Contract. Partial bidding was not acceptable for this competition. Due to the low demonstration of interest after the five days extension of the bid closing date, CAC compared the unique cost/price offered with open quotations submitted previous years for similar services.

b. Compliance and Eligibility.

The firm was in compliance with all subject clauses of the IFB and the intended contract and submitted all the legal documents requested in PART I "Bidding Instructions/Contents of Proposal".

c. Price Analysis

The bidding data/proposals received are summarized in the attached ACO Form 14. Only firm "BYTE COMPUTERS S.A." submitted a price/proposal. CAC analyzed the above data in accordance with the estimated number of requested equipment that will be needed for the completion of services and funding availability regarding the specific services.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by "BYTE COMPUTERS S.A.", which has proposed a reasonable financial solution to NRDC-GR, taking under consideration previous years prices, and present market financial situation.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-16-03 to the firm "BYTE COMPUTERS S.A.".

The undersigned approved the Recommendation Award.

| Contract Awards Committee | Name | Date | Signature |
|----------------------------------|-------------|-------------|------------------|
| Chairman | | 21 Apr 16 | |
| Member | | 21 Apr 16 | |
| Technical Member | | 21 Apr 16 | |
| Secretary | | 21 Apr 16 | |

ANNEXES:

- A. CAC Report ACO FORM 14

ENCLOSURES:

- 1. PRICE PROPOSAL "BYTE COMPUTERS S.A."

Distribution List

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