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<http://public.nrdcgr.hrfl.grc.nato.int>

NRDCGR/SPT/J8/AKL/2018  
CPT (HE A) Anastasios LAINAS  
J8/Chief CONTRACTING - CAC Secretary/2685

**Contract Award Committee (CAC) Recommendation of Award**

**SUBJECT:** Evaluation of Data/Financial Proposals Received Concerning the Personnel Transportation Services Contract (J8-18-05).

**DATE:** 27 12:00 Mar 18

**REFERENCES:** A. NATO Financial Regulation  
B. Bi-SC Directive 60-70 Procurement Directive  
C. IFB J8-18-05  
D. NRDCGR/SPT/AKL/2018 "Memorandum Calling CAC"  
E. CAC Report "ACO Form 14" 27 Mar 2018

**1. Introduction**

a. The Contract Award Committee (CAC) held a meeting on 27 12:00 Mar 2018 in P&C office in order to evaluate the bids (financial offers) submitted from travel service companies concerning the respective IFB (J8-18-05) and proceed with a Contract Award Decision.

b. Following a market research, Reference "C" was disseminated (via e-mail) to the following companies:

- (1) BUSINESS TRAVEL
- (2) TZIMAS TRAVEL
- (3) CARAVEL TRAVEL
- (4) AEROGAMMI TRAVEL AGENCY
- (5) OLYMPIAKI TOURISTIKI S.A.COMMANDER TRAVEL
- (6) LOUKIDIS TRAVEL & TOURIST SERVICES
- (7) REMEMBER TRAVEL AGENCY
- (8) ZORPIDIS TRAVEL SERVICES
- (9) COLONIAL TRAVEL
- (10) VERGINA TRAVEL
- (11) ATHOS HELLAS S.A.
- (12) PSOMIADIS TRAVEL
- (13) KAPASPORTS TOUR OPERATORS
- (14) SISMANIDIS ASTORIA HELLAS

- (15) HERODOTOUS TOURS
- (16) DIESEL TRAVEL
- (17) VARVAGIANNIS TRAVEL
- (18) GIOTIS TOURS
- (19) GKAGKAMANHS ATHANASIOS
- (20) FILOS
- (21) SISMANIDIS ALEX.
- (22) KTEL
- (23) SIMEONIDIS TOURS
- (24) PAPADOPOULOS TOURS
- (25) PORTOKALIDIS TOURS
- (26) ON BOARD TRAVEL
- (27) AVENUE TRAVEL

- c. Additionally an official announcement was uploaded at the site of NRDC-GR HQ.
- d. Out of the aforementioned companies, bid proposal was received only from PAPADOPOULOS TOURS.

## 2. Detailed Evaluation

Received financial offer is listed at the “ANNEX A” of CAC Report ACO Form 14.

### a. Evaluation Strategy

The evaluation was focused on the information provided by the bidder, under the scope of best value for money (BVM), keeping in mind the most financially profitable solution for NRDC-GR. Due to the limited demonstration of interest, CAC evaluated the unique received bid in comparison with ones received from the previous years.

### b. Compliance and Eligibility.

The firm was in compliance with all subject clauses of the IFB and the intended contract and submitted all the legal documents requested in PART I “Bidding Instructions”.

### c. Price Analysis

The bidding data/proposal received is summarized in the attached ACO Form 14. CAC analyzed the above data in accordance with the estimated number of routes and busses that will be needed for the completion of services. Only firm “PAPADOPOULOS TOURS” submitted a price/proposal.

**3. Recommendation**

Regarding the information stated above, it is recommended to award the contract on the bid submitted by “PAPADOPOULOS TOURS”, which has proposed a reasonable solution to NRDC-GR, taking under consideration previous years prices, and present market financial situation.

**4. CAC Decision**

The CAC unanimously decided to award the contract regarding IFB J8-18-05 to the firm “PAPADOPOULOS TOURS”.

The undersigned approved the Recommendation Award.

<b>Contract Awards Committee</b>	<b>Name</b>	<b>Date</b>	<b>Signature</b>
Chairman		27 Mar 18	
Member		27 Mar 18	
Technical Member		27 Mar 18	

For CAC Chairman – ACOS J8

Anastasios LAINAS  
 Captain, HE Army  
 J8/Chief CONTRACTING

**ENCLOSURES:**

1. CAC Report “ACO FORM 14” 27 Mar 2018

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