



Contract Award Committee (CAC) Report

Date of Meeting: 29 08:30 Dec 15

Subject/Purpose: Review Of Data/Financial Proposals Received Concerning the Travel Agency Services Contract (G8-16-01) & the Contract Award Decision.

1. Introduction

a The Contract Award Committee (CAC) held a meeting on 29 08:30 Dec 15 in P&C office in order to review the bids (financial offers) received from Travel agency companies concerning the relative Contract (G8-16-01) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation for Bidding was sent (via e-mail) to the following companies:

- 1/ BUSINESS TRAVEL
- 2/ CARAVEL TRAVEL
- 3/ AEROGAMMI TRAVEL AGENCY
- 4/ COMMANDER TRAVEL
- 5/ TZIMAS TRAVEL
- 6/ TRAVEL PLAN EUROSTAR S.A.
- 7/ APOSTOLIDIS TOURS
- 8/ REMEMBER TRAVEL AGENCY
- 9/ LOUKIDIS TRAVEL
- 10/ ATHOS HELLAS
- 11/ SPLENDID
- 12/ ZORPIDIS TRAVEL SERVICES
- 13/ COLONIAL TRAVEL
- 14/ VERGINA TRAVEL
- 15/ PHILOXENIA
- 16/ KAPASPORTS TOUR OPERATIONS
- 17/ SISMANIDIS ASTORIA HELLAS
- 18/ HERODOTOUS TOURS
- 19/ DIESEL TRAVEL
- 20/ VARVAGIANNIS TRAVEL
- 21/ GIOTIS TOURS
- 22/ GAGAMANIS ATHANASIOS
- 23/ FILOS
- 24/ SISMANIDIS ALEX.
- 25/ KTEL

- 26/ SIMEONIDIS TOURS
- 27/ PAPADOPOULOS TOURS
- 28/ TOGIAS TRAVEL
- 29/ NORSTAR SA
- 30/ GINIS
- 31/ HERONIA
- 32/ VERSUS
- 33/ AKADIMOS TRAVEL

- c. Also an official announcement was uploaded to the site of NRDC-GR.
- d. Out of all the above stated companies, bid proposals were received from the following:
 - 1/ KAPASPORTS TOUR OPERATIONS
 - 2/ CARAVEL TRAVEL SERVICES

2. Detailed Evaluation

The bidding financial offers received are summarized in ANNEX 'A' of this report attached to the ACO Form 14.

2.1 Evaluation Strategy

The evaluation was focused on the information provided by the bidders, keeping in mind the most financially profitable solution for NRDC-GR. Bids were evaluated under the factor of highest score, implementing the evaluation formula, as depicted in ANNEX 'A', based on the free flights offered by the contractors.

2.2 Price Analysis

The bidding data/proposals received are summarized in ANNEX "A". CAC analyzed the above data and firm "KAPASPORTS TOUR OPERATIONS" had the most financially advantageous offer.

2.3. Technical Specifications.

All firms were mach the minimum specifications given as IFB G8-16-01 Special Provisions and Technical Specifications.

2.4. Compliance and Eligibility.

All firms were in compliance with subject clauses of IFB G8-16-01 Bidding Instructions.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by " KAPASPORTS TOUR OPERATIONS", which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-16-01 to the firm "KAPASPORTS TOUR OPERATIONS".

The undersigned approved the Recommendation Award.

Contract Awards Committee	Name	Date	Signature
Chairman		29 Dec 15	
Member		29 Dec 15	
Technical Member		29 Dec 15	
Secretary		29 Dec 15	

Annexes:

- A. Bid Proposals Evaluation Format