



## Contract Award Committee (CAC) Report

**Date of Meeting:** 30 12:00 Dec 14

**Subject/Purpose:** Review Of Data/Financial Proposals Received Concerning the Travel Agency Services Contract (G8-14-09) & the Contract Award Decision.

### 1. Introduction

a The Contract Award Committee (CAC) held a meeting on 30 12:00 Dec 14 in P&C office in order to review the bids (financial offers) received from Travel agency companies concerning the relative Contract (G8-14-09) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- 1/ BUSINESS TRAVEL
- 2/ TRAVEL ME
- 3/ CARAVEL TRAVEL
- 4/ AEROGRAMMI TRAVEL AGENCY
- 5/ COMMANDER TRAVEL
- 6/ SUPERIOR TRAVEL
- 7/ TZIMAS TRAVEL
- 8/ TRAVEL PLAN EUROSTAR S.A.
- 9/ APOSTOLIDIS TOURS
- 10/ REMEMBER TRAVEL AGENCY
- 11/ VOYA TRAVEL
- 12/ LOUKIDIS TRAVEL
- 13/ ATHOS HELLAS
- 14/ SPLENDID
- 15/ ZORPIDIS TRAVEL SERVICES
- 16/ COLONIAL TRAVEL
- 17/ VERGINA TRAVEL
- 18/ PHILOXENIA
- 19/ PSOMIADIS TRAVEL
- 20/ KAPASPORTS TOUR OPERATIONS
- 21/ SISMANIDIS ASTORIA HELLAS
- 22/ METROTOUR
- 23/ TSIGGERLIOTIS
- 24/ HERODOTOUS TOURS
- 25/ DIESEL TRAVEL

- 26/ EXCELLENT TRAVEL SERVICES
- 27/ VARVAGIANNIS TRAVEL
- 28/ GIOTIS TOURS
- 29/ GAGAMANIS ATHANASIOS
- 30/ FILOS
- 31/ SISMANIDIS ALEX.
- 32/ KTEL
- 33/ SIMEONIDIS TOURS
- 34/ PAPADOPOULOS TOURS
- 35/ ARIMAR TRAAVEL
- 36/ TOGIAS TRAVEL
- 37/ NORSTAR SA
- 38/ MANESSIS TRAVEL
- 39/ GINIS
- 40/ HERONIA
- 41/ VERSUS
- 42/ TRAVEL PLAN
- 43/ ATLANTIS
- 44/ AKADIMOS TRAVEL
- 45/ BALAKAKIS

c. Also an official announcement was uploaded to the site of NRDC-GR.

d. Out of all the above stated companies, bid proposals were received from the following:

- 1/ AIR MARITIME TOURISM ORGANISATION
- 2/ KAPASPORTS TOUR OPERATIONS
- 3/ COMMANDER TRAVEL

## **2. Detailed Evaluation**

The bidding financial offers received are summarized in ANNEX 'A'. The ACO Form 14 is also attached.

### **2.1 Evaluation Strategy**

The evaluation was focused on the information provided by the bidders, keeping in mind the most financially profitable solution for NRDC-GR. Bids were evaluated under the factor of lower fee costs, higher discount on hotel booking costs and free flight offers, implementing an evaluation formula.

### **2.2 Price Analysis**

The bidding data/proposals received are summarized in ANNEX "A". CAC analyzed the above data and firm "KAPASPORTS TOUR OPERATIONS" had the most financially advantageous offer.

### **2.3. Technical Specifications.**

All firms were mach the minimum specifications given as IFB G8-14-09 Special Provisions and Technical Specifications.

2.4. Compliance and Eligibility.

All firms were in compliance with subject clauses of IFB G8-14-09 Bidding Instructions.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by " KAPASPORTS TOUR OPERATIONS", which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-14-09 to the firm "KAPASPORTS TOUR OPERATIONS".

The undersigned approved the Recommendation Award.

<b>Contract Awards Committee</b>	<b>Name</b>	<b>Date</b>	<b>Signature</b>
Chairman		30 Dec 14	
Member		30 Dec 14	
Technical Member		30 Dec 14	
Secretary		30 Dec 14	