



Contract Award Committee (CAC) Report

Date of Meeting: 11 09:00 Nov 14

Subject/Purpose: Review Of Data/Proposals Received, Concerning the Food Preparation and Packaging Contract (G8-14-05) & the Contract Award Decision.

1. Introduction

a. The Contract Award Committee (CAC) held a meeting on 11 09:00 Nov 14 in G8 tent, (EX GOKT 14 / REAR CP) in order to review the bids (financial offers) received from catering companies concerning the relative Contract (G8-14-05) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- (1) Special Edesmata SA
- (2) Diamantis Catering
- (3) Choutos Catering SA
- (4) Agapitos Catering
- (5) Cosmogeuseis Catering
- (6) Tottis Catering
- (7) Miltos Catering
- (8) Artos & Gliko
- (9) Panorama Catering
- (10) Hellenic Food Services.
- (11) Terkenlis Catering
- (12) Plaisir Catering
- (13) Kobatsiaris Bros SA

c. Also an official announcement was uploaded to the site of NRDC-GR.

d. Out of all the above stated companies, bid proposals were received only from the following ones:

- (1) Kobatsiaris Bros SA

- (2) Special Edesmata SA
- (3) Diamantis Catering
- (4) Choutos Catering SA

2. Detailed Evaluation

The bidding financial offers received are depicted at the attached ACO Form 14.

a. Technical Specifications.

All firms met the minimum specifications given as IFB G8-14-05 Special Provisions and Technical Specifications paragraph 3.

b. Compliance and Eligibility.

All firms were in compliance with subject clauses of IFB G8-14-05 Bidding Instructions.

c. Evaluation Strategy

The evaluation was focused on the information provided by the Combat Service Support Division (MERYP) and the bidders. Bids were evaluated under the following factors:

(1) The sanitary inspection ("Pass" or "Fail"). All bidders passed the sanitary inspection according to CSS Division's attached document.

(2) The lower price.

d. Price Analysis

The bidding data/proposals received are summarized in the attached ACO Form 14. CAC analyzed the above data in accordance with the estimated number of meals that will be needed for the completion of needed services. Firm "Diamantis Catering" had the lowest price/proposal.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by "Diamantis Catering", which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-14-05 to the firm “Diamantis Catering”.

The undersigned approved the Recommendation Award.

Contract Awards Committee	Name	Date	Signature
Chairman		11 Nov 14	
Member		11 Nov 14	
Technical Member		11 Nov 14	
Secretary		11 Nov 14	