



## **Contract Award Committee (CAC) Report**

**Date of Meeting:** 10 08:30 Mar 14

**Subject/Purpose:** Review Of Data/Financial Proposals Received Concerning the Compatible Ink & Toner Supplies Contract (G8-14-02) & the Contract Award Decision.

### **1. Introduction**

a The Contract Award Committee (CAC) held a meeting on 10 08:30 Mar 14 in RSE meeting room (building "C") in order to review the bids (financial offers) received from companies concerning the Compatible Ink & Toner Supplies Contract (G8-14-02) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- 1/ DOMI
- 2/ PRAXI
- 3/ TONER HELLAS
- 4/ PLANET INK
- 5/ INK SYSTEMS
- 6/ EKKENTRO
- 7/ INTERSYSTEMS
- 8/ 123 REFILLS
- 9/ GREENTONER SHOP
- 10/ THE WORLD OF INK
- 11/ REFILL EXPRESS
- 12/ PSOMIADOU E.
- 13/ ONE POINT

c. Also an official announcement was uploaded to the site of NRDC-GR.

d. Out of all the above stated companies bid proposals were received only from the following ones:

- 1/ PSOMIADOU ELENI
- 2/ DOMI

3/ PRAXIS

**2. Detailed Evaluation**

During the evaluation of the submitted offers/ price proposals and through a market research (official site of HP) it was found out that the requested original toners CE 411X, CE 412X and CE 413X (No 21,22 and 23 of the enclosure I2 of the IFB G8-14-01) do not exist, subsequently the compatible too. The correct codes are CE 411A, CE 412A and CE 413A.

After that, bidders' verifications that the offered relevant prices refer to the existing codes (CE 411A, CE 412A and CE 413A) are deemed necessary.

**3. Recommendation**

It is recommended to send requests for clarifications to all the bidders that submitted an offer/ price proposal.

**4. CAC Decision**

CAC will proceed to a contract award decision to a next meeting, after the receipt of the clarifications.

The undersigned approved the Recommendation.