

## E-MAIL FORM

Dear Sir or Madam,

I would like to inform you that NRDC-GR (NATO RAPID DEPLOYABLE CORPS-GREECE) is going to conduct a bid, concerning stationary & office supplies during 2014.

Please find attached:

- An Invitation for Bidding (No. G8-13-05).
- Bidding Instructions.
- The General Provisions.
- The Special Provisions and Technical Specifications.

In case your company wishes to participate in the bidding procedure please inform us by filling and sending via FAX the form which can be found in the IFB LETTER\_G8-13-05 (Request for Participation)

In the "PART I\_BIDDING INSTRUCTIONS\_G8-13-05" file you can find in detail what you have to do in order to submit correctly your bid.

In the "PART II\_GENERAL PROVISIONS\_G8-13-05" file you can see the general provisions which NRDC-GR is having as a NATO organization when contracting.

In the "PART III\_SPECIAL PROVISIONS\_G8-13-05" file, you can find the special provisions and technical specifications concerning the stationary & office supplies contract .

**The Closing Date for the bids is : 24 Dec 13, 12:00hrs**

On Behalf of Financial Controler HQ NRDC-GR

Respectfully,

Cpt (HE A) Petkou Aikaterini

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