



Contract Award Committee (CAC) Report

Date of Meeting: 27 11:00 Dec 13

Subject/Purpose: Review Of Data/Financial Proposals Received Concerning the Travel Agency Services Contract (G8-13-04) & the Contract Award Decision.

1. Introduction

a The Contract Award Committee (CAC) held a meeting on 27 11:00 Dec 13 in FINCON's office in order to review the bids (financial offers) received from transportation companies concerning the relative Contract (G8-13-04) and proceed with a Contract Award Decision.

b. Following a market research, an Invitation For Bidding was sent (via e-mail) to the following companies:

- 1/ BUSINESS TRAVEL
- 2/ TRAVEL ME
- 3/ CARAVEL TRAVEL
- 4/ AEROGRAMMI TRAVEL AGENCY
- 5/ COMMANDER TRAVEL
- 6/ SUPERIOR TRAVEL
- 7/ TZIMAS TRAVEL
- 8/ TRAVEL PLAN EUROSTAR S.A.
- 9/ APOSTOLIDIS TOURS
- 10/ REMEMBER TRAVEL AGENCY
- 11/ VOYA TRAVEL
- 12/ LOUKIDIS TRAVEL
- 13/ ATHOS HELLAS
- 14/ SPLENDID
- 15/ ZORPIDIS TRAVEL SERVICES
- 16/ COLONIAL TRAVEL
- 17/ VERGINA TRAVEL
- 18/ PHILOXENIA
- 19/ PSOMIADIS TRAVEL
- 20/ KAPASPORTS TOUR OPERATIONS
- 21/ SISMANIDIS ASTORIA HELLAS
- 22/ METROTOUR
- 23/ TSIGGERLIOTIS
- 24/ HERODOTOUS TOURS

- 25/ DIESEL TRAVEL
- 26/ EXCELLENT TRAVEL SERVICES
- 27/ VARVAGIANNIS TRAVEL
- 28/ GIOTIS TOURS
- 29/ GAGAMANIS ATHANASIOS
- 30/ FILOS
- 31/ SISMANIDIS ALEX.
- 32/ KTEL
- 33/ SIMEONIDIS TOURS
- 34/ PAPADOPOULOS TOURS
- 35/ ARIMAR TRAAVEL
- 36/ TOGIAS TRAVEL
- 37/ NORSTAR SA
- 38/ MANESSIS TRAVEL
- 39/ GINIS
- 40/ HERONIA
- 41/ VERSUS
- 42/ TRAVEL PLAN
- 43/ ATLANTIS
- 44/ AKADIMOS TRAVEL
- 45/ BALAKAKIS

- c. Also an official announcement was uploaded to the site of NRDC-GR.
- d. Out of all the above stated companies, bid proposals were received only from the following ones:
 - 1/ CARAVEL TRAVEL
 - 2/ KASPORTS TOUR OPERATIONS
 - 3/ COMMANDER TRAVEL

2. Detailed Evaluation

The bidding financial offers received are summarized in ANNEX 'A'. The ACO Form 14 is also attached.

2.1 Evaluation Strategy

The evaluation was focused on the information provided by the bidders, under the scope of cost/price, keeping in mind the most financially profitable solution for NRDC-GR. Bids were evaluated under the factor of lower fee costs, higher discount on hotel booking costs and free flight offers, implementing on evaluation formula.

2.2 Price Analysis

The bidding data/proposals received are summarized in ANNEX "A". CAC analyzed the above data and firm "COMMANDER TRAVEL" had the most financially advantageous offer.

2.3. Technical Specifications.

All firms were mach the minimum specifications given as IFB G8-13-04 Special Provisions and Technical Specifications.

2.4. Compliance and Eligibility.

All firms were in compliance with subject clauses of IFB G8-13-01 Bidding Instructions.

3. Recommendation

Regarding the information stated above, it is recommended to award the contract on the bid submitted by "COMMANDER TRAVEL", which has overall proposed the most benefit solution to NRDC-GR.

4. CAC Decision

The CAC unanimously decided to award the contract regarding IFB G8-13-04 to the firm "COMMANDER TRAVEL".

The undersigned approved the Recommendation Award.